

OWNERS SALE:

REQUIRED DOCUMENTS TO SELL YOUR PROPERTY:

Copies of the following documents will be required to market your property for sale:

- Intermediary authorization/exclusive signed by the owner.
- Deed of Property
- House drawn plan

During the marketing process the owner should provide:

- Current Certificate of Occupancy (our company can arrange this if you do not have it)
- Current Energy Certificate (our company can arrange this if you do not have it)

Upon the **signature of the Deed of Sale**, the BUYER must provide:

- Original Deed of Sale
- Original owner/s Identity Card/s
- Current Certificate of Occupancy (our company can arrange this if you do not have it)
- Current Energy Certificate (our company can arrange this if you do not have it)
- Real Property Tax last paid invoice
- Certificate of the Property Management indicating the estate/s sold is up to date with the community expenses and that special levies budgeted and approved are entirely paid.